Mentee Qualifications & Responsibilities

- The mentee must be currently serving in a hospice volunteer management role with less than 3 years experience in this position.

- The mentee will need to complete an application and submit a resume online through NHPCO’s website.

- The mentee must be available for at least one monthly phone call with the mentor and be willing to communicate via email with the mentor on a regular basis, based on the needs of the mentee and the arrangement made between the mentor and mentee.

- The mentee will be responsible for calling the mentor for all scheduled monthly calls.

- The mentee will establish at least three (3) goals he/she would like to achieve as a result of having a mentor.

- Participate in the “all mentees” conference call at the beginning and end of the project.

- The mentee will need to respond to a 6-month evaluation survey during the course of the project.

- The mentee will need to commit to the success of the mentor/mentee relationship.

- Utilize resource materials provided by the steering committee to understand the mentor/mentee dynamics.

- The mentee will have the right to opt out of the mentor program if the mentor is not meeting the responsibilities listed above. Efforts should be made to discuss the issues with the mentor first.

- The mentee will communicate with the Mentor Program Coordinator regarding any concerns about the mentor or the mentor program.

- The mentee will notify their mentor and the Mentor Program Coordinator immediately if unable to fulfill their role as a mentee.